

WORKSHOP DESCRIPTIONS AACR2 & MARC21 CATALOGING WORKSHOPS

BOOK BLITZ I (4 Days)

As it has been said before, “good cataloging doesn't just happen”. This workshop gets right down to the nitty-gritty details about how to make MARC records that will work well in each and every truly MARC-based library automation system out there.

Whether you are copy cataloging or making original records, this workshop will teach you the essential cataloging rules and MARC standards that you need to know, and how they fit together. Not only will you learn how to find your way around AACR2R, LCRI and MARC21, but you will also learn these 'Core Cataloging Skills':

- How to describe a book in enough detail for your user's needs
- How to assign useful search terms, such as authors, illustrators, etc. (not subject headings)
- How to choose the correct MARC coding for a book record
- How to decide whether or not copied records truly match your items
- How to upgrade CIP records to provide missing data or edit changes
- How to clone 'different edition' or 'near match' records
- What 'bad' cataloging looks like, and how to correct it.

(P.S. we spend more than 3 hours on dates alone)

N.B. This is a beginner’s workshop on bibliographic description, providing access points, and copy cataloging; this workshop covers books only. See other workshop descriptions below for coverage of subject headings and classification; and see Series C: Advanced for advanced ‘Book Blitz’ workshops and for workshops on the cataloging of non-print materials.

For a beginning cataloger, this workshop is the third step in your long journey to excellence in cataloging. (Your first step should be: ‘MARC21 in Your Library’; your second: ‘Just for Copy Catalogers’.) For an experienced cataloger, it is a near certainty that you will learn a few things you didn’t already know.

Handouts with examples and worksheets will be provided.

Intended audience:

Copy catalogers, beginning catalogers, experienced but untrained catalogers, and any catalogers curious about what they might need to learn.

Anticipated goal:

At the conclusion of this workshop, you should be able to do straightforward editing of records that you copy, including CIP records, and should be able to make simple original records for books, including Different edition records,

Recommended prerequisites:

MARC21 in Your Library; Just for Copy Catalogers

Required text:

“Cataloging with AACR2 and MARC21” by Deborah A. Fritz. Chicago: ALA, 2004. 0-8389-0884-5

Download updates from: <http://www.marcofquality.com/bk/cwamupdates.html>

A 2006 cumulation (with updates 1-3) is now available from ALA: 978-0-8389-0935-5. Continue to check for updates to this also.

Duration:

4 days (9:00 am - 4:00 pm) each day

AACR AND MARC FOR PRINT SERIALS (1 Day)

Once you are comfortable with finding your way around the basic cataloging tools—the Anglo American Cataloguing Rules (AACR2R), Library of Congress Rule Interpretations (LCRI) and the MARC coding standards (MARC21)—you will be ready to tackle the harder stuff.

Continuing to build on the methods taught in the Book Blitz I and II classes, this workshop deals with the special fields needed for description and access for print serials, As in Book Blitz I, we cover the 'Core Cataloging Skills':

- How to describe a serial in enough detail for your user's needs
- How to assign useful search terms, such as variant titles, issuing bodies, etc. (not subject headings)
- How to choose the correct MARC coding for a serial record

Handouts with examples and worksheets will be provided.

Intended audience:

Intermediate catalogers, and experienced catalogers needing training in this area.

Anticipated goal:

At the conclusion of this workshop, you should be able to find and edit records that accurately reflect your print serials or create different edition or completely new records for them.

Recommended prerequisites:

Book Blitz I

Required text:

“Cataloging with AACR2 and MARC21” by Deborah A. Fritz. Chicago: ALA, 2004. 0-8389-0884-5

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Duration:

1 day (9:00 am - 4:00 pm)